Christ the King Catholic Primary School
Everest Avenue, Llanishen, Cardiff. CF14 5AS

Nursery Admission Policy 2025-2026

Christ the King provides nursery education which is in line with the Catholic ethos of the main Primary school. However, it is open to children of any faith or no faith.

The admission number of pupils into the nursery is 16 in the morning and 16 in the afternoon. Children must attend for a minimum of five half days either every morning or every afternoon.

The school aims to match parents'/ guardians' preferences for morning or afternoon but this may not always be possible. The allocation of these morning or afternoon sessions will be decided by the Headteacher.

The governing body is responsible for admissions.

Children are entitled to a part time nursery place from the start of the term after the term in which they are three years old.
In the case of multiple births, if when applying the over-subscription criteria, the last child to be admitted is one of a multiple birth then the governors will admit the other sibling[s].

Only applications received by the published closing date will be considered in the initial round of allocation of places. The closing dates are common with Cardiff L.A. and may be found stated in the "Admissions to Schools" book produced by Cardiff L.A.

Parents/ guardians should register their interest for admission to the nursery by completing the application form obtainable by contacting the school office at Christ the King Primary School.

Completed application forms must be returned directly to the school by the published closing dates.

The Governing Body will consider each application received by the published closing date for a child who must be three years old. In the case where the number of applications exceeds the number of places then places will be offered after the application of the over-subscription criteria.

Proof of permanent residence and a birth certificate must be provided with the application. In the case of Baptised children proof of Baptism must also be submitted. Failure to do this may affect the over-subscription criteria into which the applicant is placed.

A waiting list will be maintained.

There is no statutory right of appeal against refusal of a nursery place under the School Standards and Framework act as nursery education is non-statutory.

PARENTS MUST MAKE A SEPARATE APPLICATION FOR A PLACE IN RECEPTION AS ATTENDANCE AT CHRIST THE KING NURSERY DOES NOT ENTITLE THE CHILD TO A PLACE IN RECEPTION AT CHRIST THE KING PRIMARY SCHOOL AND DOES NOT GIVE THEM PRIORITY FOR ADMISSION.

Admission Criteria
Children who have an Individual Development Plan (IDP) naming Christ the King School will be admitted into the school.

Over-subscription Criteria
These criteria will be considered in order.

Category 1
Baptised Catholic Children who are now, or have been previously, in the care of the Local Authority. Written proof must be provided.

Category 2
Baptised Catholic children who have a sibling who will be on the school roll at the commencement of the next academic year.

Category 3
Baptised Catholic children living in the Parishes of Christ the King and St Brigid with St Paul.

Category 4
Baptised Catholic children living in the Parish of St Teilo with Our Lady of Lourdes

Category 5
Baptised Catholic children living in Cardiff but not falling within any of the categories 1 to 4 above.

Category 6
Baptised Catholic children not living in Cardiff.

Category 7
Any child who is not a baptised catholic who is now, or previously was, in the care of the Local Authority.
Written proof must be provided.

Category 8
Children from other Christian backgrounds with written evidence of practice of worship from their religious leader

Category 9
Any other children whose parents desire a Catholic education for them.

Where there are insufficient places at the school for all pupils within a particular category, the Governing Body may determine to accept some such children in such category up to the Published Admission Number after the application of a proximity test and where the applicant(s) closest to the school may be offered a place.

Parish Residency applies to pupils who are resident within the Parish on the closing date for receipt of applications. Evidence of permanent residence of the pupil must be supplied with the application form. The home address is as defined in the Local Authority Admissions to Schools document. The school gives priority to children living nearest to the school as measured by the

shortest practicable walking route which is publicly accessible and available 24 hours/day. The route is calculated using the GIS system used by the Local Authority to ensure consistency. (See Local Authority Admission Policy)

Where applications are made from a family for more than one sibling in more than one year group and there are insufficient places at the school for all the siblings the governors are able to offer a place as long as that by accepting the place for one child the parents /guardians do so in the full knowledge and understanding that this will not assist their appeal for a sibling. In addition, the appeal panel will be informed and will be well aware that this was clearly understood

A sibling is as defined in the Local Authority School Admission Policy Document.

Baptised children's applications must be accompanied by a Baptismal certificate.

In the event of the Governing Body refusing an application for admission, parents / guardians have the right of appeal to an Independent Appeals Panel and should write to the Clerk to the Governing Body c/o the school, within two weeks, stating they wish to lodge an appeal. The Appeal Panel's decision is binding on the school.

There is no right of appeal for the nursery department.

Reviewed 10/06/25