



Minutes of PFA meeting 21st February 2019

Present:

Collette Wood

Lucy Hennessey

Christine Kearns

Peter Kearns

Emma Mackay

Anna Buckland

Mrs Miles

Lynette Kimberley

Apologies – Kath Hill, Libby Loosemore, Nicky Getgood, Vicky Ford

Matters Discussed:

1. Easter PFA event – there was a discussion about holding a PFA Easter trail which was last done some years ago. Lucy, Emma and Anna confirmed they would be happy to help. Cost was agreed as £2 per child and event could be held on Friday 5th April. We would use the infant playground for refreshments and cake sale upon return. Anna to forward previous Easter trail to Kath and Collette.
2. PFA Finances – Christine had prepared a current financial statement which was handed out at the meeting. There is approximately £3,500 in funds at present.

A different band is being used for the barn dance so that expense will be less. We need to pay the PFA contribution to the curtains so an invoice will be needed for this. Collette agreed to liaise with Roger Walters.

In relation to the Ipad lease, Mrs Miles says it is a 3-year lease.

3. 50th Anniversary celebrations – week beginning 17th June. There will be one week of events starting on the Tuesday with the Archbishop mass. Mass will be held at 1.30 pm so we need to help set up in the hall for afterwards to serve cakes, teas and coffees. We need some PFA members to set up the hall. Cake stands could maybe be borrowed from a café in the village. Mrs Miles will ask staff to help set out tables and use chair covers etc. Collette and Emma agreed to help and we will ask for more volunteers. Kath might be able to ask someone in Llanishen rugby club for cups and plates. Tea and coffee will be served from 2.30pm and the PFA are to pay for teas, coffees and cakes. Pete has a friend who works at Memory Lane and could maybe contribute cakes so will ask. We will need to get chairs from the church hall - Collette to ask Bernard Adshead.

Wednesday 19th June – movie night to start at 4pm. Pizzas from Dominoes. £3 per child. There will be a drinks and snacks stall. It was agreed an animation film would be good to appeal to all ages.

Friday 21st June – Barn Dance. Band is booked. 6pm to 10pm event with band to start at 7pm. There will be a bar and a rota will be needed. Decide on food at a later date. Maybe charge a higher amount for tickets on the door than those bought in advance.

Mrs Miles added that the children will dress up one day at school for different decades and maybe hold a disco in school time. Maybe do a prayer card to commemorate the 50th anniversary.

4. Second hand uniform – we need to push the second hand uniform facebook page on the newsletter. We also need to ask for volunteer for uniform rep in the newsletter. Perhaps hold a sale in the foyer with the first one being held in May? Anna, Lucy and Lynette to help. We will ask for donations ready washed and ironed.

For action – Kath Hill

5. End of year books – Mrs Miles stated there is a data protection issue. Mrs Miles has emailed the LA. We will wait for confirmation from the school.
6. Any other Business

Lucy explained she spoke to Collette about the Governors' Fund and was thinking a similar thing could be set up for the PFA to ask for donations or a small monthly donation to make steady income. If you had £5 per month from lots of people, it would add up quickly and people might be happy to contribute this way. Mrs Miles explained there is not a lot of uptake on the Governors' fund, so it would be good to raise this with parents and explain its use and significance.

Collette thanked everyone for attending and drew the meeting to a close.